

English Martyrs' Catholic Primary School



School Prospectus

# English Martyrs' Catholic Primary Primary



Welcome to English Martyrs' Catholic Primary School. The purpose of this booklet is to provide you with some general information about our school which we hope will be useful to you and help to make your child's stay with us happy and fulfilling. English Martyrs' School is a Catholic Primary school for boys and girls for all abilities from 4 to 11 years of age. The school also has a nursery class for children of 3 to 4 years of age.



## English Martyrs' School Day

<b>Nursery</b>	8.45-11.45am Morning Session	12.15-3.15pm Afternoon Session
<b>KS1</b>	8.55-10.30am 10.45am-12.00	1.00-2.15pm 2.30-3.15pm
<b>KS2</b>	8.55-10.30am 10.45am-12.00	1.00-3.20pm

Registers are closed at 9.15am. Key Stage Liturgies are held weekly with a Class Liturgy held on a Thursday. The teaching day for infant pupils is 4 hours 25 minutes. The teaching day for junior pupils is 4 hours 55 minutes. English Martyrs' School is a Catholic Voluntary Aided Primary School situated in the middle of a residential estate on the North side of Sunderland serving the parish of St. Hilda's. There is a very strong Catholic ethos throughout the whole school community. The majority of pupils live in the local area, but a small proportion travel in from outside the local area. The school is becoming increasingly popular which means that pupils from further away are showing an interest in attending our school. We provide a safe, happy and responsible environment in which children can learn, enjoy and be valued as a unique individual. A shared responsibility between the school and home is key to ensuring your child's time at our school is a positive experience. We want all of our children to feel welcomed, happy and fulfilled. We recognise that all children are different and that these differences create opportunities for adults and children alike to learn more about ourselves and each other.

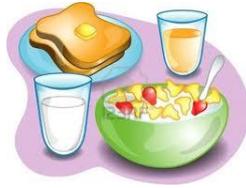
We currently have 208 pupils on roll and Our School Organisation is as follows:

Headteacher	1
Deputy Headteacher	1
Class Teachers	9
Nursery Nurses	2
Teaching Assistants	6
Site Supervisor	1
School Administrator	1
Lunchtime Supervisors	6
Cleaning Staff	3
Kitchen Staff	3

After School Clubs at English Martyrs' School

English Martyrs' Catholic Primary School After School clubs Summer Term 2022						
Day	Time	Activity	Person/s Responsible	Year Groups	Location	Number of Places
Monday	3.20 – 4.15pm	Homework club (Maths)	C. Taylor M. Bowmaker L. Footes	Y6	Y6 Classroom	27
	3.20 – 4.15pm	Multi Sports	NE Sports	Rec, Y1,2,3	Lower Hall	20
Tuesday	3.20 – 4.15pm	Disco Troopers	K. Clarke	Y3,4,5,6	Lower Hall	30
	3.20 – 4.15pm	Football Club	NE Sports	Y5,6	Outside/Hall	20
	3.20 – 4.15pm	Art and Craft	A. McMahon	Y1,2,3	Nursery Classroom	15
Wednesday	3.20 – 4.15pm	Dodgeball	Keep Active	Y3,4,5,6	Outside / Lower Hall	20
Thursday	3.20-4.15pm	Times tables Rockstars	A Bowey	Y4	Y4 Classroom	27
	3.20 – 4.15pm	Y6 Homework Club (Literacy)	A Wilkinson E. Gaukroger D. Alderson	Y6	Y6 Classroom	27

## **Breakfast Club**



Our Breakfast Club Our Breakfast Club runs every morning from 8am. Providing pupils with a nutritious breakfast followed by a fun fitness session with our specialist sports coach. We charge £1.50 per child per day and you are welcome to drop in any time. We welcome all year groups from Reception to Year 6.

## **Music Lessons**



Our Pupils are encouraged to learn how to play a musical instrument and we have wonderful specialist teachers who come into school each week to teach Keyboards and guitar.

## **Sport at English Martyrs'**



We offer a wide range of sports clubs to include dance, football, dodgeball and multi-sports. We have taken part in many competitions and tournaments including: Tennis, Kwik Cricket, Rugby, Skipping. Our Year 3, Year 4 and Year 5 pupils have the opportunity to learn to swim.

## **SAFEGUARDING RESPONSIBILITIES**

The following personnel are responsible for matters related to Child Protection:

Designated Person: Mrs P. Cornell

Nominated Deputy: Mrs A. Pescod and Miss K. Clarke

Governors with Safeguarding Responsibility: Mrs D. Minnican

## **CHILD PROTECTION**

Parents should be aware that the school would take any reasonable action to ensure the safety of its pupils. In cases where the school has reason to be concerned that a pupil may be subject to ill-treatment, neglect or other forms of abuse, staff follow SSCB procedures and inform social care of their concern

## **SPECIAL EDUCATIONAL NEEDS**

Children who have an Educational Health Care Plan have their Plan reviewed annually with all parties involved.

## **MEDICINES IN SCHOOL**

In order to keep all children safe we ask you not to send medicines or tablets to school. Prescribed medication can be administered in line with the school's Policy for Administering Medicines. Further information is available from the school.

## **HEALTH AND WELFARE**

It is VITALLY IMPORTANT that you provide us with up to date Emergency Contact Numbers for all children so that we can contact someone should your child fall ill or have an accident in school. Staff are trained to deal with first aid and all accidents are recorded in school.

If your child has Asthma, it is important that you provide us with an in-date inhaler marked with your child's name. Inhalers will be kept in an appropriate place in the classroom and will be available to use whenever required. It is the responsibility of parents to ensure that the inhaler is fully charged and functioning properly.

## **SCHOOL ATTENDANCE**

If your child is sick or away from school for any reason, please ring, text or write to let us know at once. This is very important, as the school is legally required to report reasons for absence. If you need to take your child out during the day, it is very important that you:

- ◆ Let us know in advance
- ◆ Collect your child from the main reception as children cannot be allowed to meet you off school property.

## **School Matters!**



**Attend Today, Achieve Tomorrow**

## **PUNCTUALITY**

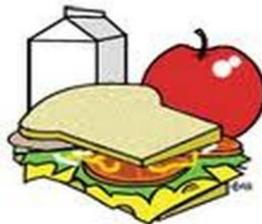
If you are very occasionally unavoidably late, don't worry—we would always rather children came to school late than not at all. However, if your child was frequently late we would contact you to see if there was a specific problem with which we could help. Registration time is a vital part of the day when the days plans are shared and explained missing this session disadvantages children and can also be disruptive to the teaching and learning.



## **ARRANGEMENTS FOR LUNCH IN SCHOOL**

Dinner money is collected on Monday morning. Please put it in a sealed envelope with the name of your child, their class and any other details. (Should you wish to change arrangements, please let us know one week in advance. Some of our children bring a packed lunch. Please note that we do not have refrigerated storage for packed lunches and ask that you bear this in mind when considering options. We encourage pupils to bring a healthy packed lunch including a piece of fruit.

All Reception and Key Stage One pupils are entitled to universal free school meals. Some families will be eligible to receive free school meals. (The office can advise you how to apply if you think you are eligible or you can apply on line at the Sunderland City Council website.



## **ANTI-BULLYING POLICY**

Bullying is wrong and damages individual children. We therefore do all we can to prevent it, by developing a school ethos in which bullying is regarded as unacceptable. We aim, as a school, to produce a safe and secure environment where all can learn without anxiety. This policy aims to produce a consistent school response to any bullying incidents that may occur. We aim to make all those connected with the school aware of our opposition to bullying, and we make clear each person's responsibilities with regard to the eradication of bullying in our school.

## **HOMEWORK**

We have a Homework Policy in order to develop an effective partnership between school and home and to encourage our pupils to develop the confidence and self-discipline needed to study on their own. Homework is given on a regular basis and each child has a homework diary in which parents, children and teachers can record their observations and suggestions. Homework/study support clubs are available for Year 6 and Year 4 pupils.

## **ASSESSMENT AND REPORTING TO PARENTS**

Assessment is an ongoing process throughout your child's schooling as it is a vital tool for teachers when planning the school curriculum.

More formal assessments occur at the end of each academic year with the following statutory tests being carried out:

EYFS	Reception
Phonics	Year 1
End of Key Stage 1 SAT's	Year 2
Times Tables	Year 4
End of Key Stage 2 SAT's	Year 6

Each term we hold a series of Parents Evenings providing you with the opportunity to discuss your child's progress. Parents are involved in target setting for their child and are warmly welcomed to all celebrations.

## **COMPLAINTS POLICY**

We hope to be able to resolve any complaint parents might have. In the first instance, complaints should normally be made to the Headteacher, and in most cases we find that complaints can be dealt with successfully at this informal level. If the complaint remains unresolved, parents may approach the Governing Body. Full details of the process are available from the Headteacher and the school website.

## **CHARGING POLICY**

All education during school hours is free and we do not charge for any activity undertaken as part of the National Curriculum.

### **Voluntary Contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school will invite parents to contribute to the cost of the trip. These contributions are voluntary, however, if insufficient contributions are received, we have the right to cancel any trip and will make this clear to parents from the outset. Any trip may include children whose parents have been unwilling or unable to make any contribution. These children will not be treated differently from any others and will never be excluded from a trip on that basis. The school has a transport budget which covers the cost of educational visits each financial year. This budget is divided equally amongst year groups. Once this funding has been used, voluntary contributions are essential in order to continue to provide educational visits.

### **Free School Meals**

Pupils in receipt of free school meals are entitled to a free packed lunch should any trip be organised during the school day that crosses lunchtime. All Reception, Year 1 and Year 2 children are offered a free school meal through the Government's Universal Free School Meals initiative.

### **Swimming**

We organise weekly swimming lessons for Key Stage 2 pupils in Years 3, Year 4 and Year 5 (rotated each term) As this is part of the curriculum, there is no charge for this activity. Parents must give written permission and are informed of the session dates each term.

### **Books and Materials**

We do not charge for books or materials except where parents have indicated that they wish to purchase the product.

### **Music Lessons**

We provide pupils with music lessons for which there is currently a nominal charge of £1 per Week per instrument.

### **After School Clubs**

We presently charge £1 per session for our after school clubs which is payable in advance. We do not charge for Homework Clubs.

### **Residential Activities**

We will charge for any residential activities which include board and lodgings.

## SCHOOL UNIFORM

### UNIFORM

#### Girls

- ◆ Red sweatshirt
- ◆ White polo shirt
- ◆ Grey skirt, pinafore or school trousers
- ◆ Black school shoes

#### Boys

- ◆ Red sweatshirt
- ◆ White polo shirt
- ◆ Grey school trousers
- ◆ Black school shoes

#### PE Kit

Red t-shirt black shorts black gym shoes  
Red hoodie and black jogging bottoms

