



Your Rights Regarding Your Information

At English Martyrs' RC Primary School, we may use and “process” your child’s personal data for all sorts of different reasons, for example:

- to register your child at English Martyrs’,
- to contact you in an emergency
- and to provide your child with an education.

By “process” we mean everything we do with your personal data from collection to deletion, for example:

- storing it,
- organising it,
- using it
- and sharing it with others.

By personal data we mean both personal data and special categories of personal data. Personal data may include things like:

- your name, address, an identification number or an online identifier.

Special categories of personal data are data revealing your racial or ethnic origin, political opinions, religious or

philosophical beliefs, details of your health, sex life or sexual orientation, your genetic data and any biometric data that identifies you.

Whenever we process your personal data we must do so lawfully, fairly and in a transparent manner to comply with the General Data Protection Regulations (**GDPR**) and Data Protection Act 2018. This guide informs you of your rights under the GDPR.

Full details of your rights are contained can be found on this [LINK](#) to the **ICO** website.

If you would like to exercise any of your rights, have any questions or would like a copy of this information in a different format please contact the Headteacher: